| *Please fill up the template below by replacing ??? signs or* ***Bold text*** *(your Name or Name of your university as an example) with valid data. Underlined text is to structure the document so please keep it as it is. Italic text is for explanation only so feel free to delete it if you want.* | | |
| --- | --- | --- |
| **Name**  **Family Name**  Gender: ???  Phone number: +? ??? ??????  E-mail address: ???@???.???  Reside in: ???  Citizenship: ??? | | |
| Desired position and monthly salary | | |
| **Position Name**  Employment: ???  Work schedule: ???  Desired travel time to work: ??? | | **????** EUR |
| Employment track. *Please describe below up to 3 last places of your employment.* | | |
| **Month/Year (start) — Month/Year (finish**) | **Company name and your position**  Company location (city, country) - ???  Type of industry - ???  *Brief description of your tasks and achievements during the work.* | |
| Education | | |
| **Year of graduation** | **University or College name**  Specialization - ????  Level - ??? | |
| Professional development, courses | | |
| **Year of finish** | **Name of the educational facility**  Specialization - ??? | |
| Professional tests and examinations | | |
| **Year** | **Name of the examination facility**  Type of examination - ??? | |
| Key skills | | |
| Languages |  | |
| Skills | *Please add here a brief explanation of your skills* | |
| Additional information (please add below any information about yourself you want to share) | | |
| *Please add here whatever you want to tell about yourself* | | |